

# SCHOOL OF BUSINESS & INFORMATION TECHNOLOGY

## Midterm/Final Exam Invigilation Requirements



**Program:** Business Administration

**Delivery:** Online Asynchronous

Course Number	Course Name	Midterm Exam	Exam Invigilation	Invigilation Software Required	Final Exam	Exam Invigilation	Invigilation Software Required
<b>Semester 1</b>							
AC1260	Financial Accounting I	No			Yes	Online	Respondus Monitor (Webcam/Microphone Required)
CM1240	Business Communications I	No			Yes	Online	Respondus Monitor (Webcam/Microphone Required)
HN1230	Human Resource Management I	No			Yes	Online	Respondus Monitor (Webcam/Microphone Required)
FN1140	Introduction to Finance	No			Yes	Online	Respondus Monitor (Webcam/Microphone Required)
MC1260	Integrated Software Applications	No			No		
MR1100	Marketing I	No			Yes	Online	Respondus Monitor (Webcam/Microphone Required)
<b>Semester 2</b>							
AC2260	Financial Accounting II	No			Yes	Online	Respondus Monitor (Webcam/Microphone Required)
CM1241	Business Communications II	No			No		
HN1240	Human Resource Management II	No			Yes	Online	Respondus Monitor (Webcam/Microphone Required)
LW1230	Business Law	No			Yes	Online	Respondus Monitor (Webcam/Microphone Required)
MR2100	Marketing II	Yes	Online	Respondus Monitor (Webcam/Microphone Required)	Yes	Online	Respondus Monitor (Webcam/Microphone Required)
MC1242	Computer Applications II	No			No		
<b>Semester 3 (Intersession I)</b>							
AC2230	Computerized Accounting I	No			Yes	Online	MS Teams (Webcam/Microphone Required)
CM2200	Oral Communications	No			No		

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<b>Semester 4</b>							
CP1010	File Management and Security	TBD			TBD		
CP1060	Excel: Visual Data Analysis	TBD			TBD		
EP1190	Business Solutions	TBD			TBD		
LD1220	Effective Leadership	TBD			TBD		
OF1305	Digital Tools for the Office	TBD			TBD		
PS2340	Organizational Behavior	TBD			TBD		
<b>Semester 5</b>							
CP1070	Emerging Innovations	TBD			TBD		
CP2070	Social Media Management	TBD			TBD		
CP2640	Desktop Publishing	TBD			TBD		
MN3100	Business Ethics	TBD			TBD		
PR2170	Project Management	TBD			TBD		
SD2200	Work Exposure Orientation	TBD			TBD		
<b>Semester 6 (Intersession II)</b>							
OJ1590	Work Exposure - Business Administration	No			No		