

## Information Management (Post Diploma) Program Plan Checklist

Name: \_\_\_\_\_

Program Start Date: \_\_\_\_\_

Student ID: \_\_\_\_\_

GPA \_\_\_\_\_

Semester	Course #	Course Name	Prerequisite	Grade	Credit Value
<b>One Fall</b>	OP1400	Records and Information Management I	None		4
	EP2130	Business Principles and Practices	None		4
	CR1280	IM Computer Concepts	None		2
	CM1370	IM Communications	None		4
	CP1560	Data Management	None		5
	PR2700	Project Management	None		4
<b>Two Winter</b>	OP1401	Records and Information Management II	OP1400		4
	CR1360	IM Security	CR1280		4
	OP1320	Classification	OP1400		4
	OP1600	Electronic Records Management	OP1400		4
	CP3470	IM Systems Analysis and Design	EP2130, OP1400, CR1280, CP1560 and CM1370		6
<b>Three Intersession</b>	CR3540	Capstone Project	CP3470, OP1600, OP1320, CP1560, PR2700, OP1401		4
	LW1280	Information Management Law	OP1401		3

**NOTE:**

- Students must meet entrance requirements for the Information Management (IM) program to be eligible to register for any course/s in the program.
- Prerequisites - When registering for courses, please take note of the prerequisites. A prerequisite must be completed before registering for a subsequent course.
- Students must achieve a grade point average of 2.0 or greater to meet graduation requirements. Use the GPA calculation table to calculate your GPA.
- This document is for planning purposes only. Official confirmation of course completion and grades are obtainable from Student Services.