

Business Administration – HR Management Program Plan Checklist



Name: _____

Program Start Date: _____

Student ID: _____

GPA _____

Semester	Course #	Course Name	Prerequisite	Co-requisite	Grade	Credit Value
One	AC1260	Financial Accounting I	None			5
	CM1240	Business Communications I	None			4
	HN1230	Human Resource Management I	None			3
	FN1140	Introduction to Finance	None			3
	MC1240	Computer Applications I	None			3
	MR1100	Marketing I	None			4
Two	AC2260	Financial Accounting II	AC1260			5
	CM1241	Business Communications II	CM1240 or equivalent			4
	HN1240	Human Resource Management II	HN1230			3
	LW1230	Business Law	None			3
	MC1242	Computer Applications II	MC1240			3
	MR2100	Marketing II	MR1100			4
Three	AC2230	Computerized Accounting I	AC1260			3
	CM2200	Oral Communications	None			2
Four	CM2300	Report Writing	None			2
	EC1110	Microeconomics	None			4
	HN1100	Industrial Relations	None			3
	HN2130	Recruitment and Selection	HN1240			3
	HN2150	Training and Development	HN1240			3
	MA1670	Statistics	None			4
	MR2300	Business Research	MR2100	MA1670		4
Five	AC2600	Managerial Accounting for HRM	AC2260			4
	EP2150	Entrepreneurship	None			3
	HN1400	Occupational Health & Safety	None			3
	HN2100	Collective Agreement Administration	HN1100			3

	LW1210	Labour & Employment Law	HN1100, HN1240			4
	PS2340	Organizational Behaviour	None			4
	Elective	Minimum of 3 credits				
Six	OJ1550	Work Exposure (Six Weeks)	Successful completion of all courses in semester 1-5 of the Human Resource Development Diploma program with a minimum GPA of 2.0.			

NOTE:

- Prerequisites/Co-requisites - When registering for courses, please take note of the prerequisites/co-requisites. A prerequisite must be completed before registering for a subsequent course. A co-requisite must be completed in conjunction with the indicated course.
- Learners must achieve a grade point average of 2.0 or greater to meet graduation requirements. Use the GPA calculation table to calculate your GPA.
- This document is for planning purposes only. Official confirmation of course completion and grades are obtainable from Learner Services.