

# Business Administration – Human Resource Management



## Program Plan Checklist

<b>Name:</b>	<b>Program Start Date:</b>
_____	_____
<b>Student ID:</b>	<b>GPA:</b>
_____	_____
<b>Telephone #:</b>	<b>Alt Email:</b>
_____	_____

Semester	Course #	Course Name	Prerequisite/ Co-Requisite	Grade	Credit Value	Term
One (Fall)	AC1260	Financial Accounting I			5	
	CM1240	Business Communications I			4	
	FN1140	Introduction to Finance			3	
	HN1230	Human Resource Management I			3	
	MC1240	Computer Applications I			3	
	MR1100	Marketing I			4	
Two (Winter)	AC2260	Financial Accounting II	PR. AC1260		5	
	CM1241	Business Communications II	PR. CM1240		4	
	HN1240	Human Resource Management II	PR. HN1230		3	
	LW1230	Business Law			3	
	MC1242	Computer Applications II	PR. MC1240		3	
	MR2100	Marketing II	PR. MR1100		4	
Three (Intersession)	AC2230	Computerized Accounting I	PR. AC1260 or AC2100		3	
	CM2200	Oral Communications			2	
Four (Fall)	CM2300	Report Writing			2	
	EC1110	Microeconomics			4	
	HN1100	Industrial Relations			3	
	HN2130	Recruitment and Selection	PR. HN1240		3	
	HN2150	Training and Development	PR. HN1240		3	
	MA1670	Statistics			4	
	MR2300	Business Research	PR. MR2100 CR. MA1670		4	
Five (Winter)	AC2600	Managerial Accounting for HRM	PR. AC2260		4	
	EP2150	Entrepreneurship	PR. CP2310 or MC1242		3	
	HN1400	Occupational Health & Safety			3	
	HN2100	Collective Agreement Administration	PR. HN1100		3	
	LW1210	Labour and Employment Law	PR. HN1100, HN1240		4	
	PS2340	Organizational Behaviour			4	
	Elective	Minimum 3 credits			3	

Six (Interession)	OJ1550	Work Exposure (Six Weeks)	Successful completion of all courses in semesters 1-5 of the Business Administration HRM Diploma program with a minimum Grade Point Average of 2.0.	

**NOTE:**

- Prerequisites - When registering for courses, please take note of the prerequisites. A prerequisite must be completed before registering for a subsequent course.
- Co-Requisites – When registering for courses, please take note of the co-requisites. A co-requisite must be completed in combination with specific courses.
- Students must achieve a grade point average of 2.0 or greater to meet graduation requirements. Use the GPA calculation table to calculate your GPA.
- This document is for planning purposes only. Official confirmation of course completion and grades are obtainable from Student Services.