

# Business Administration – Accounting Program Plan Checklist



Name: \_\_\_\_\_

Program Start Date: \_\_\_\_\_

Student ID: \_\_\_\_\_

GPA \_\_\_\_\_

| Semester                       | Course # | Course Name                          | Prerequisite         | Co-requisite | Grade | Credit Value |
|--------------------------------|----------|--------------------------------------|----------------------|--------------|-------|--------------|
| One                            | AC1260   | Financial Accounting I               | None                 |              |       | 5            |
|                                | CM1240   | Business Communications I            | None                 |              |       | 4            |
|                                | HN1230   | Human Resource Management I          | None                 |              |       | 3            |
|                                | FN1140   | Introduction to Finance              | None                 |              |       | 3            |
|                                | MC1240   | Computer Applications I              | None                 |              |       | 3            |
|                                | MR1100   | Marketing I                          | None                 |              |       | 4            |
| Two                            | AC2260   | Financial Accounting II              | AC1260               |              |       | 5            |
|                                | CM1241   | Business Communications II           | CM1240 or equivalent |              |       | 4            |
|                                | HN1240   | Human Resource Management II         | HN1230               |              |       | 3            |
|                                | LW1230   | Business Law                         | None                 |              |       | 3            |
|                                | MC1242   | Computer Applications II             | MC1240               |              |       | 3            |
|                                | MR2100   | Marketing II                         | MR1100               |              |       | 4            |
| Three                          | AC2230   | Computerized Accounting I            | AC1260               |              |       | 3            |
|                                | CM2200   | Oral Communications                  | None                 |              |       | 2            |
| Four                           | AC2220   | Intermediate Financial Accounting I  | AC2260, MC1242       |              |       | 5            |
|                                | AC2250   | Managerial Accounting I              | AC2260, MC1242       |              |       | 4            |
|                                | AC2231   | Computerized Accounting II           | AC2230               |              |       | 3            |
|                                | CM2300   | Report Writing                       | None                 |              |       | 2            |
|                                | EC1110   | Microeconomics                       | None                 |              |       | 4            |
|                                | MA1670   | Statistics                           | None                 |              |       | 4            |
| Five                           | AC1350   | Income Tax                           | AC2260               |              |       | 4            |
|                                | AC3220   | Intermediate Financial Accounting II | AC2220               |              |       | 5            |
|                                | AC3250   | Managerial Accounting II             | AC2250               |              |       | 4            |
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|                  |          |                                 |   |        |  |   |
|------------------|----------|---------------------------------|---|--------|--|---|
| Five<br>(Cont'd) | AC2360   | Principles of Internal Auditing | AC2220  | AC3220 |  | 3 |
|                  | EP2150   | Entrepreneurship                | None  |        |  | 3 |
|                  | Elective |                                 |   |        |  | 3 |
| Six              | OJ1580   | Work Exposure (Six Weeks)       | Successful completion of all courses in semester 1-5 of the Accounting Diploma program with a minimum GPA of 2.0. |        |  |   |

**NOTE:**

- Prerequisites/Co-requisites - When registering for courses, please take note of the prerequisites/co-requisites. A prerequisite must be completed before registering for a subsequent course. A co-requisite must be completed in conjunction with the indicated course.
- Learners must achieve a grade point average of 2.0 or greater to meet graduation requirements. Use the GPA calculation table to calculate your GPA.
- This document is for planning purposes only. Official confirmation of course completion and grades are obtainable from Learner Services.