

Getting Started: Student Guide for New Online Learners

Welcome to Online Learning at College of the North Atlantic!

Use the resources below to get connected, stay organized, and access support throughout your studies.

Getting Started

- **My CNA**

Access registration, grades, student finances, webmail, tutoring, library services, counselling, health and dental information, and more.

<https://www.cna.nl.ca/MyCNA/>

- **Accessing Your Course (Brightspace)**

Learn how to log in and access your online courses.

https://dls.cna.nl.ca/current/accessing_course.shtml

- **Using Brightspace**

Explore the tools and features available in your online classroom.

https://dls.cna.nl.ca/current/using_brightspace.shtml

- **Online Learning Website**

Find guides, resources, and FAQs for online learners.

<https://dls.cna.nl.ca/index.shtml>

Academic Information

- **Academic Dates**

Registration dates, add/drop deadlines, exam periods, and other important dates.

<https://www.cna.nl.ca/mycna/supports/academic-dates>

- **Online Learning Key Dates & Deadlines**

Important dates specific to online learning programs.

<https://dls.cna.nl.ca/datesdeadlines.shtml>

- **Learner Course Plan**

Review program requirements, course sequencing, prerequisites, and graduation requirements.

https://dls.cna.nl.ca/future/learner_course_plans.shtml

- **Academic Calendar**

Program information, academic regulations, policies, and course descriptions.

<https://www.cna.nl.ca/mycna/supports/academic-calendars>

Technology & Software

- **Computer Requirements**
Review the minimum technology requirements for online courses.
https://dls.cna.nl.ca/future/computer_requirements.shtml
 - **Bring Your Own Device (BYOD)**
Recommended computer specifications by program.
[https://www.cna.nl.ca/mycna/resources/pdfs/bring-your-own-device-\(byod\)-program-booklet.pdf](https://www.cna.nl.ca/mycna/resources/pdfs/bring-your-own-device-(byod)-program-booklet.pdf)
 - **Microsoft 365 Software FAQs**
Access Microsoft 365 applications at no cost to students.
<https://webmail.cna.nl.ca/>
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Textbooks & Course Materials

- **Textbooks**
View required textbooks by course. Order textbooks after registration to allow time for shipping. If purchasing used textbooks or eBooks, confirm the ISBN with your instructor before purchasing, as these items are non-refundable.
<https://dls.cna.nl.ca/future/textbooks.shtml>
 - **Class Schedules**
Available in Brightspace and provided by your instructor.
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Student Supports & Financial Assistance

- **Online Learning Student Services Supports**
Contact your program's student support team.
<https://dls.cna.nl.ca/contact-us.shtml>
 - **Student Loan Information**
Information on provincial and federal student financial assistance.
<https://www.cna.nl.ca/admissions/financing-your-education#StudentLoans>
 - **Health & Dental**
Learn about available benefits, coverage, and eligibility.
<https://www.cna.nl.ca/mycna/supports/health-and-dental>
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Exams

- **Online Learning Exams**
Information on exam schedules, supervision requirements, software, regulations, and

program-specific procedures.

<https://dls.cna.nl.ca/current/exams.shtml>

Need Help?

For assistance with your program, courses, or online learning, contact your **Online Learning Student Services Support Team**.

<https://dls.cna.nl.ca/contact-us.shtml>

Tip: Bookmark these pages now so they're easy to find when you need them!