

Distributed Learning Service

2021-2022 Fees and Charges (In Province - NL) Executive Office Management *(Full-time)*

Application Fee:	\$30 - Non-refundable/non-transferable application processing fee	OA Medical Fee:	\$75 (approx.) - First Aid/CPR (cost may vary depending upon provider)				
Confirmation Fee:	\$98 - Annual fee is applicable for Full-time studies	Work Placement Fee:	\$49 per week - Work Placements are completed when a student successfully completes all program requirements.				
Academic Audit Fee:	\$50 - One-time fee per program						
Technology Fee:	\$50 per course						

Health & Dental: \$425.52 - Annual fee for Full-time students per program. Students are automatically charged for this coverage. If you have alternate insurance, it is your responsibility to decline coverage through Self Service before the deadline. For additional details contact Mary-Ellen Alexander by phone or email (1.709.643.7927 / mary-ellen.alexander@cna.nl.ca).

PROGRAI	PROGRAM		FALL SEMESTER Sept. 8 - Dec. 22, 2021			WINTER SEMESTER Jan. 5 - April 28, 2022			INTERSESSION May 9 - June 23, 2022			
			Academic Audit Fee	Technology Fee	Approx. Textbook Cost	Tuition	Technology Fee	Approx. Textbook Cost	Tuition	Work Placement	Technology Fee	Approx. Textbook Cost
Executive	Year 1	\$726	\$50	\$250	\$1100	\$726	\$250	\$385	\$343	N/A	\$100	\$280
Office Management	Year 2	\$726	N/A	\$300	\$550	\$726	\$300	\$780	N/A	\$294	N/A	N/A

NOTE: All semester fees, excluding textbook cost, are due October 5, 2021 (Fall), February 1, 2022 (Winter), and May 20, 2022 (Intersession).