



Distributed Learning Service

2020-2021 Fees and Charges (In Province - NL) Office Administration-All Options (*Full-time*)

Application Fee: \$30 - Non-refundable/non-transferable application processing fee

Registration Fee: \$98 - Annual fee is applicable for Full-time studies

Academic Audit Fee: \$50 - One-time per program

Technology Fee: \$50 per course

Health & Dental: \$425.52 - Annual fee for **Full-time students per program**. Students are automatically charged for this coverage. If you have alternate insurance, it is your responsibility to decline coverage through Self Service before the deadline. For additional details contact Mary-Ellen Alexander by phone or email (1.709.643.7927 / mary-ellen.alexander@cna.nl.ca).

OA Executive Fee: \$30 - IAAP Membership

OA Medical Fee: \$75 (approx.) - First Aid/CPR (cost may vary depending upon provider)

Work Placement Fee: \$49 per week - Work Placements are completed when a student successfully completes all program requirements.

PROGRAM		FALL SEMESTER Sept. 8 - Dec. 22, 2021				WINTER SEMESTER Jan. 5 - April 28, 2022			INTERSESSION May 9 - June 23, 2022			
		Tuition	Academic Audit Fee	Technology Fee	Approx. Textbook Cost	Tuition	Technology Fee	Approx. Textbook Cost	Tuition	Work Placement	Technology Fee	Approx. Textbook Cost
Office Administration - Medical	Year 1	N/A										
	Year 2	\$726	N/A	\$300	\$1165	\$726	\$300	\$315	N/A	\$294	N/A	N/A
Office Administration - Records & Information Mgmt.	Year 1	N/A										
	Year 2	\$726	\$50	\$350	\$1100	\$726	\$350	\$385	N/A	\$294	N/A	N/A

NOTE: All semester fees, excluding textbook cost, are due October 5, 2021 (Fall), February 1, 2022 (Winter), and May 20, 2022 (Intersession).